

# DRAFT

## **Third Steering Committee Meeting African American Elders Project Transition to a Community-Based Management and Governance Structure**

*The meeting is scheduled for December 3, 2003, 12:00 – 2:00 p.m. It will be held in the Alaska Building, 618 Second Avenue in the 6<sup>th</sup> Floor Conference Room.*

### **Meeting Objectives**

- Get everyone on the same page
- Approve edited project pros
- Approve edited affiliate criteria
- Describe the project plan

### **Agenda**

<b>15 minutes</b>	<b>Introduction and Check-in</b> <ul style="list-style-type: none"><li>• Welcome and introductions</li><li>• Review meeting objectives</li><li>• Review summary of last meeting</li></ul>	Rowena
<b>20 minutes</b>	<b>Reports</b> <ul style="list-style-type: none"><li>• Meeting with HSD Director</li><li>• Steering Committee consumer recruitment</li><li>• Nurse recruitment</li><li>• Meeting with Senior Services</li><li>• Status of web site</li><li>• Other</li></ul>	All
<b>15 minutes</b>	<b>Review Updated Project Pros</b> <ul style="list-style-type: none"><li>• Discuss and decide</li></ul>	Neal
<b>30 minutes</b>	<b>Review Updated Criteria for Selecting An Affiliate Nonprofit Organization</b> <ul style="list-style-type: none"><li>• Discuss and decide on edited criteria</li></ul>	Neal
<b>15 minutes</b>	<b>Introduce a Project Proposal Index</b> <ul style="list-style-type: none"><li>• Review and discuss</li></ul>	Neal
<b>15 minutes</b>	<b>Next Steps</b> <ul style="list-style-type: none"><li>• Assignments</li><li>• Meeting schedule</li></ul>	All
<b>05 minutes</b>	<b>Closing</b>	Rowena